



FLORIDA EMERGENCY PREPAREDNESS ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES

May 15, 2019

Governor's Hurricane Conference

President Mary Blakeney opened the meeting and thanked everyone for their attendance and participation. Ms. Blakeney asked Executive Director Eve Rainey to perform a roll call to determine the presence of a quorum. Once a quorum was established, Ms. Blakeney led the group in the Pledge of Allegiance and entertained a motion to waive the reading of the minutes from the February 5, 2019 Board of Directors Meeting and adopt the minutes as presented. Shayne Morgan moved adoption as presented with Vice-President John Scott providing a second and the motion passed without objection.

Ms. Blakeney directed members' attention to the reports submitted under the Consent Agenda. Mr. Scott moved approval of the reports as presented with Shannon Weiner providing a second. This motion passed without objection. Ms. Blakeney then called on Mr. Morgan and Certification Commission Chair to present the action items outlined in the Commission's Report. Mr. Morgan presented certification candidate Jeff Odoms for approval as a Florida Associate Emergency Manager. Past President Paul Womble moved approval of Mr. Odoms with Michele Jones providing a second. This motion passed without objection. Mr. Morgan then presented the Instructor Re-Certification application for approval. Mitch Smeykal moved approval with Charles Cyrille providing a second and the motion passed without objection. Mr. Morgan's indicated that the final item proposed for approval, an addendum to the Certification Approved Training List was deferred for additional Commission review. He added that a working group would be established to develop the Health Care Re-Certification application.

Ms. Blakeney thanked Mr. Morgan for his report and recognized Matt Shpiner and Carla Juarez for the Higher Education Report. Mr. Shpiner requested approval for the working group to move forward with the pilot virtual resume review project and outlined the details of the project. Mr. Scott moved approval and Mr. Morgan provided a second for the motion which passed without objection. Ms. Juarez reported on the proposed "lunch and learn" webinars to outline to students the benefits of participation in FEPA and Association programs and projects. Jeff Goldberg moved approval to proceed with this project with Mr. Smeykal providing a second. The motion passed without objection. Following the formal working group report, Ms. Rainey notified the Board that the University of Central Florida recently received approval to join FEPA as a Corporate Member.

Ms. Blakeney thanked Mr. Shpiner and Ms. Juarez for their report and asked Linda Stoughton to provide the action items from the Emergency Operations Center (EOC) Mutual Aid Working Group. Ms. Stoughton outlined the progress made to date by the working group and outlined three areas for specific Board input. The first area discussed was access to the Mutual Aid participation portal and options for expanding or limiting participation were described. Following this discussion Mr. Morgan moved that the portal be open to all FEPA members as well as others with EOC support skill sets who may not be FEPA members. Past-President Paul Womble provided a second for this motion which allowed for discussion on the merits and advantages of broad participation. Following this discussion, the motion passed without objection.

Ms. Stoughton continued with a discussion of effective processes to verify individuals' self-reported skill sets and experience through the portal. Division of Emergency Management (DEM) Deputy Director Kevin Guthrie outlined on

the Division's willingness to support the mutual aid process developed through DEM sponsorship of deployment costs if participants met a DEM approved standard such as the draft National Qualifications System. Mr. Scott suggested that, as a FEPA program, the vetting process should reflect the Association's priorities regarding core Florida emergency management skill sets and associated EOC centric specialties; FEPA's certification process; and established partnerships, respect and trust. Following a discussion on methods to verify skills sets Board members were reminded that the program is based on the Statewide Mutual Aid Agreement and established parameters to outline costs and reimbursement and was not dependent on DEM reimbursement. Treasurer Jonathan Lord made a motion for the working group to develop a vetting process for consideration which includes association Area Governors, Committee and Working Group Chairs/Co-Chairs as well as county emergency management directors. Mr. Morgan provided a second for this motion which passed without objection. In closing this discussion, Ms. Stoughton offered that everyone wants to work together on this project to ensure its success for both the receiving and the providing entity and at some point, the project is expected to intersect with other established and recognized mutual aid systems.

Ms. Stoughton then outlined the final project characteristic requiring Board input; the portal used for data collection and management. She reported that the working group had reviewed two prototypes one based on SharePoint and one using the Everbridge platform. Following this report Board members discussed the requirements for the system and advantages and potential disadvantages of existing platforms. It was agreed that the system should be independent of another entity and fluid enough to accommodate expected changes, adjustments and improvements. Board members also recommended approaching current FEPA corporate members with expertise in this area for input and to explore collaborations to host the system. Mr. Scott formalized the concept of an independent system in the form of a motion which was seconded by Mr. Greg Becker and passed without objection. Ms. Blakeney thanked Ms. Stoughton for her work on behalf of the working group and thanked all meeting participants for the engagement in the discussion and direction moving forward.

Ms. Blakeney, as Strategic Planning Committee Chair, reported on the progress of the plan update and recommended a detailed discussion at Mid-Year to finalize the document. The Board agreed by consensus with this suggestion. Under Board Member and Area Reports, members discussed opportunities to improve the Rebuild Florida program under the direction of the Florida Department of Economic Opportunity (DEO). Under Executive Committee reports Ms. Blakeney reported on her appointment of Steven Lerner as Chair of the Annual Meeting Committee and her attempts to finalize the Co-Chairs of the K-12 Schools Working Group. Treasurer Jonathan Lord presented the Treasurer's Report and indicated that the Association continued to be in a sound financial position. Mr. Cyrille moved approval of the Treasurer's Report with Mr. Goldberg providing a second. This motion passed without objection.

Ms. Rainey followed with the Executive Director's report and highlighted legislative tracking during the quarter as well as the multiple FEPA activities association with the Governor's Hurricane Conference. Under Old Business, Ms. Jones reported on the success of using the FEPA Area 5 outlook email to collaborate with Area 5 FEPA members. Under announcements, Mr. Guthrie reported on the Division's intention to establish four offices through out the state and that the agency had reached an agreement with Florida Atlantic University's Boca Raton office to serve as DEM's south location.

Ms. Blakeney asked whether there was additional business to discuss and hearing none thanked the Board for their time and hard work and entertained a motion to adjourn. This motion passed without objection and the meeting was adjourned.

Approved August 7, 2019